



Interreg - IPA CBC
Bulgaria - Serbia



CB007.2.31.141

Implement Smart Policies for Management, Monitoring and Environmental Prevention

PROTOCOL

Today, 20.07.2022 within the framework of a two-day training course on the project "Implement Smart Policies for Management, Monitoring and Environmental Prevention" with project reference number CB007.2.31.141, is co-funded by the European Union, through Interreg - IPA CBC Bulgaria - Serbia Program 2014-2020, Contract ref. No. RD-02-29-216 / 03.12.2020, on the topic: "Establishment of a cross-border network of volunteers and their training for action in disasters and crises", the training participants were familiarized with the General rules for the functioning of Cross- border network of volunteers.

The first participants in the Cross-border network of volunteers are the participants in the training on the topic: "Establishment of a cross-border network of volunteers and their training for action in disasters and crises".

The participants reviewed, discussed and adopted the General rules for the functioning of Cross-border network of volunteers.

Compiled the protocol:


Tsveta Simeonova



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GENERAL RULES FOR THE FUNCTIONING OF CROSS-BORDER NETWORK OF VOLUNTEERS

I. GENERAL RULES

Article 1. These rules govern the basic principles and organization of the activity of Cross-border network of volunteers, hereinafter referred to as the Network.

Art. 2. The idea of Cross-border network of volunteers is to create and strengthen partnership capacity for the development of cooperation and exchange of experience, good practices and models in environmental protection and joint actions in disasters, accidents and crises.

Art. 3. In the work of Cross-border network of volunteers, its members will observe the following principles and norms:

1. Replacing competition with cooperation and interaction;
2. Sharing of personal and organizational experience;
3. Information sharing;
4. Provision of personal expert opportunities for the benefit of the common work;
5. Tolerance of the individuality of the other and his level of competence;
6. Fulfillment of commitments and obligations in good faith;
7. Activity and initiative in solving set tasks;
8. Combining personal and organizational capabilities with a view to achieving significant goals.

II. GOALS



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Art. 4. (1) The network is an informal, voluntary, self-governing structure, open to the participation of all persons, business entities and organizations interested in its development, to carry out activities for the public benefit.

Art. 5. All participants in the Network join their efforts to achieve the following goals:

1. Improving the coordination between local authorities and territorial structures in managing the environment and joint actions in the event of disasters, accidents and crises.
2. Creating conditions for establishing and upgrading partnerships.
3. Active inclusion of the project's target groups in business initiatives, access to information and contacts they need for the implementation of common policies.
4. Help for the sustainable development, balanced resource use and environmental security of industries and branches, cross-border and industrial zones, urbanized, non-urbanized, border and protected territories.
5. The network should be a public intermediary and a training center in the field of environmental protection and joint actions in the event of disasters, accidents and crises.
6. Improvement of the information exchange between the participants in the Network.
7. Promotion of joint environmental protection policies.

Art. 6. The members of the Network are equal and independent experts and organizations united by the idea of achieving the goals specified in Article 5.

Art. 7. Each member of the Network will carry out activities in fulfillment of the common goals on his own behalf, but at the expense of all members, while preserving their independence.

Art. 8. The municipalities of Kostinbrod and Targovishte perform only a moderating and coordinating role, providing the Network with their technical and methodological assistance and organizational capacity, without disrupting the horizontal structure of the network.

Art. 9. The network is created for an indefinite period.

Art. 10. The provisions of European and national legislation and these rules apply to the operation of the Network.



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III. CODE OF ETHICS

Art. 11. Values and principles:

1. Members' rights are a core value for the Network - the welfare and best interests of members are placed above the interests of individual organizations and stakeholders.
2. Equal participation of members of the Network in decision-making and the formation of policies that affect them.
3. Non-discrimination - we respect, respect and work with members of the Network regardless of their ethnicity, race, beliefs, gender, beliefs, sexual orientation and other differences that may be the basis of discrimination.
4. Working in partnership – for us, partnership is a leading tool that helps define and share our priorities and mobilizes capacity to achieve the Network's goals.
5. Openness and transparency in the decision-making process in the Network and in all the actions we take.

Art. 12. Organizational principles:

1. We are an open structure that accepts new ideas and regularly updates its strategy, plans and actions in order to achieve effective results at the local, national and international levels in matters of environmental protection and joint actions in disasters, accidents and crises.
2. We strive to implement good practices by encouraging the sharing of experience and knowledge among our members and providing mutual assistance for greater efficiency in our work.
3. All members of the Network are equal.
4. Our common aspiration is to maintain good interaction between members, not harming the name and image of the Network in solving matters of a different nature.
5. Problems and difficulties encountered in the Network are discussed within the organization. The network does not take sides in solving inter-organizational issues that have arisen between member organizations and/or other organizations, and at the request



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of the specific organizations involved in the dispute, it can assist in providing space and a mediator for its resolution.

6. Decisions in the Network regarding positions, opinions, etc. are taken by consensus. In the presence of a different position of an organization - a member of the Network, all available internal mechanisms for professional discussions are used, so that common messages on the subject are unified. In the event that this proves impossible, the Network does not come out with a position on the subject.
7. Any organization may request and initiate a consensus statement on behalf of the Network. Consensus decision-making is subject to discussion throughout the Network and a deadline is set for the discussion. Based on the received opinions and comments, the opinion is prepared, taking into account all the presented nuances and comments, including the contradictory arguments of the organizations from the Network. If there are too many conflicting views, further discussion between organizations with different views is encouraged. After the expiration of the specified period, the principle of tacit consent applies. Each organization is free to express its organizational opinion, but respects and respects the agreement reached in the Network on the specific issue with all reflected differences and arguments.
8. Statements of proposals, opinions and recommendations to the activity, management and effectiveness of the network, as well as critical remarks regarding the activity of the organization, are especially encouraged. All this needs to be done in an appropriate manner without violating the dignity and diligence of individuals and member organizations.

IV. COORDINATION AND COMMUNICATION

Art. 13. The coordinating body of the Network is the municipalities of Kostinbrod and Targovishte.

Art. 14. (1) The coordinating organization occupies a central position in the communication process.



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(2) The coordinating organization is actively engaged in the exchange of information between the members of the network.

(3) All members provide voluntarily and in good faith the information necessary for the functioning of the Network.

(4) Communication between members of the Network is an ongoing process.

Art. 15. Considering the working environment of the Network and the fact that there is no physical contact and common workplace of the members, the communication channels used are:

1. Internet;
2. Face-to-face through operational workshops and discussions;
3. Electronic mail;
4. Telephone and Skype calls.

Art. 16. The following principles apply in the communication process between the members of the Network:

1. High degree of intensity;
2. Small distance in the communication process - direct contact;
3. Relative freedom of each member to use different ways and means of communication.

Art. 17. The communication process between the members of the Network is carried out in Bulgarian.

Art. 18. The frequency of communication between members of the Network depends on the needs for information exchange between them.

Art. 19. (1) Decisions about the activities of the Network are taken by all members during general meetings.

(2) Decisions are made by express vote and simple majority of all members of the Network.



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Art. 21 (1) The members of the Network determine and vote on the creation and dissolution of working groups, based on the interest that has arisen in a given problem area or the need to develop a common project.

(2) Specialists - members of the working groups can be both members of the Network and experts external to the Network.

IV. WAYS AND PRINCIPLES FOR ESTABLISHING EFFECTIVE WORKING RELATIONS BETWEEN MEMBERS OF THE NETWORK

Art. 22. The establishment of working relationships between members of the Network is carried out by means of the following methods:

1. Networking;
2. Partnership;
3. Intercommunity relations;
4. Multi-organizational connections.

Art. 23. Networking involves the exchange of information or support between members of the Network. Members consult with each other in order to improve the knowledge of each of them on a given topic or service.

Art. 24. Partnership (Partnership) describes the way of working through which organizations work together, sharing responsibilities regarding a case or project, sharing resources equally, each performing its activity in the interest of a particular case, client, project or in the interest of the development of both organizations.

Art. 25. Inter-agency describes the process of cooperation and collaboration between two or more organizations, usually focused on a specific project.

Art. 26. Multi-agency relations describe the response (reaction) of several organizations regarding dealing with a common problem. Organizations agree on an action plan or strategy and activities allocated to implementation by the various members.



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Art. 27. The principles for establishing working relationships between members of the Network are:

1. The network supports databases.
2. Common commitment and intent to work together.
3. Shared information is important.
4. Commitment to inadmissibility of prejudice and racism.

V. NETWORK FUNDING

Art. 28. The financing of the Network is carried out from the following sources:

1. The budget of the municipalities of Kostinbrod and Targovishte;
2. Donations;
3. Project financing.

VI. REPRESENTATION

Art. 29. (1) The network is represented by the coordinating organization - the municipalities of Kostinbrod and Targovishte.

(2) The coordinating organization may authorize other persons to perform certain actions related to the Network, after informing its members thereof.



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